



# Flow

MODERN FAN COMPANY  
Customer Service  
M-F 8am - 4pm (PST)

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www.modernfan.com

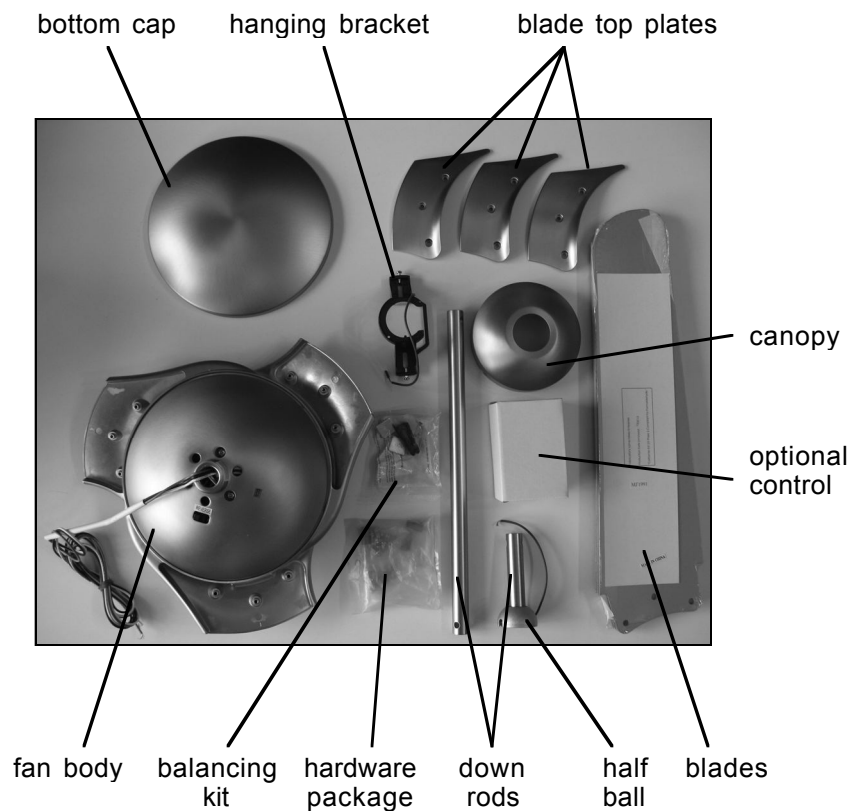
## Flow Fan- Installation instructions

Should you have any questions or difficulty installing your new fan, please contact Modern Fan Co. customer service immediately.

**Note:** Power supply must be turned off prior to any contact with electrical wires. It is recommended that a licensed electrician be hired to install your ceiling fan.

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(1) Remove and identify contents of carton.



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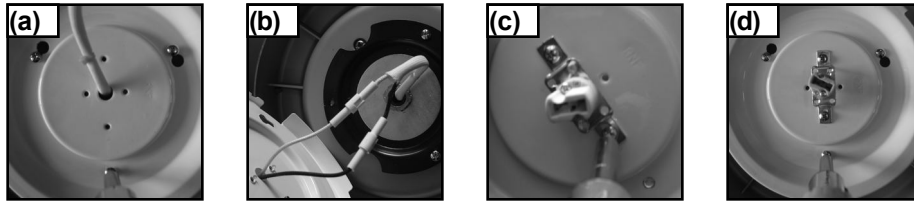
(2) Using machine screws from hardware package or existing screws in junction box, securely attach hanging bracket to ceiling junction box.



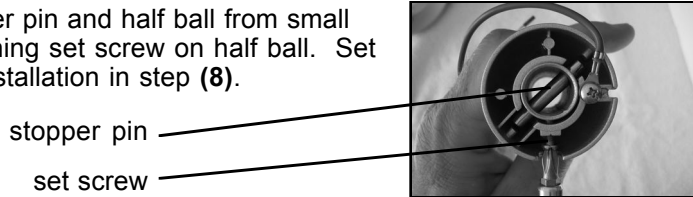
**(3)** If installing an optional light kit, begin by identifying all parts. Then follow steps **(a)** through **(d)**. Otherwise, skip to step **(4)**.



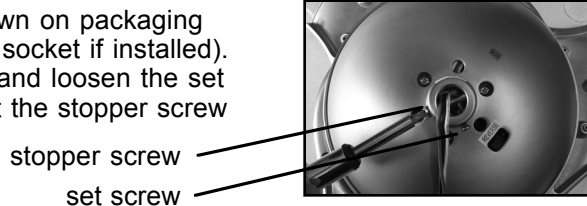
- (a)** Carefully place fan body on packaging material (face up). Loosen two screws on slotted lighting plate holes and remove third screw.
- (b)** Route socket wires through center hole in lighting plate to back side of plate. Connect wire leads from socket to wire leads from fan.
- (c)** Attach socket to lighting plate with screws from light kit hardware pack.
- (d)** Using care not to pinch wires, position inside circular space on back side of lighting plate. Reattach lighting plate to fan.



**(4)** Remove stopper pin and half ball from small down rod by loosening set screw on half ball. Set parts aside for reinstallation in step **(8)**.



**(5)** Place fan body face down on packaging (careful not to damage light socket if installed). Remove the stopper screw and loosen the set screw on the fan collar. Set the stopper screw aside for step **(6)**.

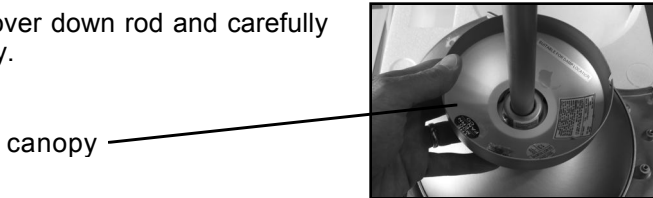


**(6)** Run fan wires through selected down rod. Reinstall stopper screw from step **(5)** and firmly tighten set screw on fan collar against down rod.

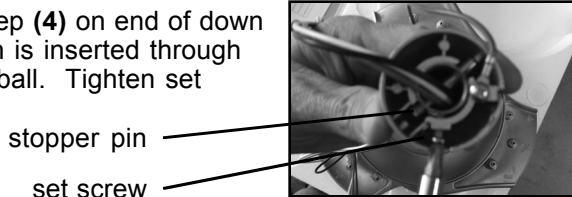
**Note:** If ceiling height allows, using a longer down rod will increase airflow and efficiency.



**(7)** Slide fan canopy over down rod and carefully rest on top of fan body.



**(8)** Reinstall half ball from step **(4)** on end of down rod. Be sure that stopper pin is inserted through down rod and seated in half ball. Tighten set screw against down rod.



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(9) Using blade top plates and blade screws from hardware package, secure each of three blades to rotor arms.



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(10) Lift fan to ceiling and set half ball in the hanging bracket so that the ridge on the edge of the hanging bracket is seated in the slotted channel in the half ball.



channel and ridge

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(11) With fan safely suspended by bracket, make wire connections with wire nuts included in hardware package as described in the **Control Installation Instructions**. If using optional #003, #004 or #005 controls, the receiving unit should be placed inside the arms of the hanging bracket and connected at this time.

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(12) Loosen set screws on the sides of the hanging bracket. Lift canopy to ceiling. Align slots on side of canopy with set screws on hanging bracket, rotate canopy and tighten set screws to hold canopy in place.



set screw

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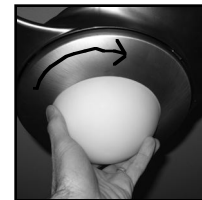
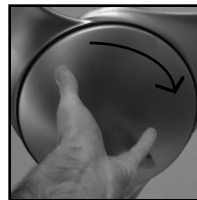
(13) If using an optional light kit, install lamp into socket: 75W G-9 (straight pins) or 26W GU-24 CFL (twist and lock)



**Note:** Use lamp packaging or similar method to avoid touching G9 lamp with bare fingers.

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(14) Install bottom cap (if not using light kit) or light kit diffuser. Attach by aligning tabs on cap or diffuser with slots in white lighting plate and rotating clockwise until firmly in place.

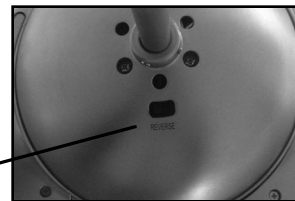


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(15) Install optional wall control as described in the control installation instructions.

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(16) Your fan is reversible for summer and winter operation. The reverse switch is located on the top of the fan body. When reading the REVERSE label, the LEFT position is for summer and the RIGHT position is for winter.



reverse switch

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(17) The rotor and motor of your fan have been dynamically balanced at the factory. In addition, the blades have been matched to the nearest gram to ensure a well balanced ceiling fan. Furthermore, a blade balancing kit has been included with your fan. Please refer to the instructions packaged with the balancing kit should your fan require additional balancing.

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